

Pledge Release Request

We are delighted to hear that your organisation has successfully raised the total project cost required and that the project is going ahead. In order for our Trustees to consider releasing their pledge, please complete this request form in full.

We will require a copy of your organisation's latest bank statement (i.e. issued within the last three months). The bank statement should clearly show the account name, sort code and account number (please note this should be the SAME account details you have given in this form). You can submit this form and a copy of your charity's bank statement either via your online account, email it to admin@garfieldweston.org or send by post to our usual address.

Thank you.

Name of organisation
Pledge reference number (refer to your original email)
Title of project/capital work
Total cost of project
Scheduled start date
Scheduled completion date
Contact name (printed)
Job title
Account name (this must be the name of your organisation's bank account, not the name of the bank)
Account number
Sort code
Building society roll number (if applicable)
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Please tick to confirm you have uploaded a copy of your organisation's latest bank statement

Please provide the name and job title of the contact in your organisation who authorises you to provide these details. Typically we would expect this to be your Finance Director, Treasurer or a similar role with responsibility for the financial management of your organisation.

Name

Job title

Please note that if we do not receive accurate bank details, we will not be able to make a grant payment. Thank you.

Funding breakdown

Please provide a summary of the project's funding by source and amount. Please provide a total for your figures which should match that provided above (Total cost of project). Please continue on a separate sheet if necessary.

Funding source	Amount £	Notes
Garfield Weston Foundation pledge		
Total funding secured	£	

Please use this space to tell us anything else we need to know to help us review your pledge release.