



Garfield Weston
FOUNDATION

the Weston Charter

www.garfieldweston.org

The Weston Charter

We appreciate that fundraising is not easy – in fact Foundation staff and many of the Trustees also have active involvement and experience of charitable fundraising – that’s why we have created the “Weston Charter” which sets out our commitment to you.

Our Trustees are proud of the care taken in considering applications and we thought you’d like to know the principles we work by so that, whatever the outcome, you can be confident in our approach and the care with which we handle your information.

Thank you for taking the time to talk to us about your work.

Our commitment to you

- 1 Every application received is acknowledged so you know it has arrived safely.
- 2 Every application considered receives notification of the outcome.
- 3 Every eligible application is considered by at least one Foundation Trustee.
- 4 Your application will receive careful attention but please note it is not possible to guarantee that funding will be available – we know you understand that sometimes the Trustees have to decline good projects as it is simply not possible to support everything.
- 5 The Trustees will note any requested amount you may indicate, but they do not work on an “all or nothing” basis so they may provide support at a different level than that requested.
- 6 We are respectful of your time and resources - please be assured that we will only request additional information when we think it forms an important part of your overall proposition, or if we wish to clarify something we feel is relevant to the Trustees’ understanding of your project or organisation – we will ensure we have all the information needed so you can be confident you have done all you can to make your case
- 7 Foundation expenditure is managed carefully to ensure that at whatever meeting or time of year your project is discussed, it will have the same opportunity as at any other time of year.
- 8 Unless we contact you to request a meeting or visit, you will not be required to attend a Trustee meeting in person as any meetings and conversations needed for us to fully understand your proposal are completed beforehand.
- 9 On making a decision to provide funding, payment is generally made immediately to assist your charity with cash flow and planning. If a pledge is made we allow up to two years for you to secure the necessary additional funds.
- 10 Reporting guidelines are kept as clear and uncomplicated as possible to ensure we can remain up-to-date with your work while minimising administrative burden for your charity.